I .................................... (name) of (firm’s name) being the Construction Team’s designated person responsible for the preparation of the shop drawings required by specification C0600.7, certify that the drawings listed below have been prepared, reviewed, co- ordinated and checked prior to submission to the Design Team in accordance with the requirements of C0600.7.

|  |  |  |
| --- | --- | --- |
|  |  | **CHECKED** |
| 1.0 | Shop Drawings prepared to an acceptable presentation standard |  |
| 2.0 | Shop Drawing revisions noted and clouded |  |
| 3.0 | Dimensions:   * Relevant dimensions indicated * Site measurement noted and checked * Dimensions co-ordinated and checked with the requirements of the Contract documents and other trades |  |
| 4.0 | Drawing numbers and revisions from which Shop Drawings have been prepared noted on the Shop Drawing |  |
| 5.0 | All relevant contract information including specification requirements indicated on Shop Drawings |  |
| 6.0 | Shop Drawings checked and co-ordinated with the requirements of all Drawings and Specifications (e.g. Architectural, Civil, Structural, Building Services, etc) |  |
| 7.0 | Shop Drawing checked and co-ordinated with the requirements of other trades Shop Drawings |  |
| 8.0 | Drawings checked for corrections prior to re-submission, where required by Design Team to be re-submitted |  |
| 9.0 | Shop Drawings approved by the Construction Team for fabrication, signed and dated |  |

SIGNED: ..................................................................................................................................

POSITION: .................................................................................................................................

DATE: .......................................................................................................................................

Drawing Numbers to which certification applies are listed on the following page.

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| --- | --- | --- | --- |
| **DRAWING No** | **REVISION No** | **TITLE** | **DATE ISSUE TO**  **DESIGN TEAM** |
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Note: A completed copy of this form shall accompany all shop drawing submissions to the Design Team.